

## NOTICE OF MEETING

**Meeting:** AUDIT COMMITTEE

**Date and Time:** FRIDAY, 25 OCTOBER 2019, AT 9.30 AM\*

**Place:** COMMITTEE ROOM 1, APPLETREE COURT,  
LYNDHURST

**Telephone enquiries to:** Lyndhurst (023) 8028 5000  
023 8028 5588 - ask for Andy Rogers  
E-mail: andy.rogers@nfdc.gov.uk

### **PUBLIC PARTICIPATION:**

\*Members of the public may speak in accordance with the Council's public participation scheme:

- (a) immediately before the meeting starts, on items within the Committee's terms of reference which are not on the public agenda; and/or
  - (b) on individual items on the public agenda, when the Chairman calls that item.
- Speeches may not exceed three minutes. Anyone wishing to speak should contact the name and number shown above.

**Bob Jackson**  
Chief Executive

Appletree Court, Lyndhurst, Hampshire. SO43 7PA  
[www.newforest.gov.uk](http://www.newforest.gov.uk)

**This Agenda is also available on audio tape, in Braille, large print and digital format**

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## AGENDA

### **Apologies**

#### **1. MINUTES**

To confirm the minutes of the meeting held on 26 July 2019 as a correct record.

#### **2. DECLARATIONS OF INTEREST**

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

Members are asked to discuss any possible interests with Democratic Services prior to the meeting.

**3. PUBLIC PARTICIPATION**

To note any issues raised during the public participation period.

**4. INTERNAL AUDIT PROGRESS REPORT 2019/20** (Pages 1 - 18)

To receive the internal audit progress report for 2019/20.

**5. ANNUAL AUDIT LETTER FOR YEAR ENDED 31 MARCH 2019** (Pages 19 - 40)

To receive the Annual Audit Letter for year ended 31 March 2019.

**6. TREASURY MANAGEMENT MID YEAR MONITORING REPORT 2019/20**  
(Pages 41 - 52)

To note the mid year Treasury Management Monitoring report 2019/20.

**7. ICT/CYBER RISKS**

To receive a presentation on the way in which cyber threat risks are managed and monitored by the Council.

**8. DATES OF FUTURE MEETINGS**

To agree the following dates of meetings for 2020/21 (each at 9.30 a.m.)

Friday, 29 May 2020  
Friday, 24 July 2020  
Friday, 23 October 2020  
Friday, 24 January 2021  
Friday, 28 March 2021

**9. AUDIT COMMITTEE WORK PLAN** (Pages 53 - 54)

To consider the Audit Committee's Work Plan.

**10. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT**

To:

**Councillors:**

Alan O'Sullivan (Chairman)  
Emma Lane (Vice-Chairman)  
Alan Alvey  
Hilary Brand

**Councillors:**

Mahmoud Kangarani  
Martyn Levitt  
Ann Sevier  
John Ward